

DATA CAPTURE BUY TO LET.

This is a data capture form only – all applications must be made using our Online Mortgage Application Service

NB The order of questions on this form follows the data capture order in our online portal.

INTERMEDIARY DETAILS

Intermediary Name		
Company Name		
FCA Status	Directly Authorised	Appointed Representative
FCA Number		
Registered Address		
Principal FCA Number/Name	/	
Is sale advised?	Yes	No
How was the sale made?	Face to face	Non face to face
Name of Network		
Name of Mortgage Club		

PRE-REQUISITE QUESTIONS

Does the application meet the following minimum standards?	Tick boxes below		Notes
Has the applicant(s) previously been convicted of fraud, terrorism, organised crime, money laundering, arson or possession or supply of drugs?	Yes	No	
Is the property in Northern Ireland?	Yes	No	
Does the property require a stage build mortgage?	Yes	No	
Does the property meet the security criteria?	Yes	No	
Is this a Consumer BTL Application?	Yes	No	
Excluding Expat applications, do all applicants have a valid UK work visa or a statutory right to work in the UK?"	Yes	No	
Do any of the applicants have Diplomatic Immunity?	Yes	No	
Have any of the applicants been party to a mortgaged property that has been repossessed in the last 6 years?	Yes	No	

LOAN DETAILS

Applicant Type	Individual	Ltd Co.
Loan Type	BTL	
Loan Purpose	Purchase	Remortgage
First time buyer?	Yes	No
Expat?	Yes	No
First-Time Landlord?	Yes	No
Will the property be occupied by the Applicants or a family member now or in the future?	Yes	No
Estimated Value/Purchase Price	£	
Loan Amount	£	
Anticipated Monthly Rental Income	£	
Term	Years	Months
Repayment Type	Interest Only	Repayment Part & Part
Interest Only Amount (if Part & Part)	£	
Are any of the applicants a higher rate tax payer?	Yes	No
Product and Rate		

Repayment Strategy Summary		
Repayment Strategy	Equity in the property	Current Value
Sale of Security Property	£	Not applicable
Sale of Other Property	£	Not applicable
Investments	Not applicable	£
Savings	Not applicable	£

SOURCE OF DEPOSIT

If purchase, please provide the source and amount of deposit								
Savings	Sale of Existing Property	Sale of Shares/ Investments	Inheritance	Family Gifted Deposit	Equity Gifted Deposit	Builder Vendor Deposit	Personal/ Secured Loan	Capital raising from another property
£	£	£	£	£	£	£	£	£
Other (if other, please provide details)								

If remortgage, how are funds being used?								
Debt Consolidation	Repay Existing Mortgage	Home Improvements	Holiday	Car Purchase	Invest in / Purchase Business	Buy to Let Investment	Holiday Home	Purchase Equity
£	£	£	£	£	£	£	£	£
Other (if other, please provide details)								

Country of deposit	
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LIMITED COMPANY BTL

Is this a Limited Company BTL? If so, please confirm Company Details.	
Limited Company Name	
Registered Number	
Trading Since (mm/yy)	
Primary SIC Code	
Company Registered Office Address:	
Company Correspondence Address:	

APPLICANT DETAILS

	Applicant 1		Applicant 2		Applicant 3		Applicant 4	
Title								
First Name								
Middle Name								
Surname								
Date of Birth	/	/	/	/	/	/	/	/
National Insurance Number								
Estimated Retirement Age								
Gender								
Nationality								
Permanent Right to Reside in the UK	Yes	No	Yes	No	Yes	No	Yes	No
Length of Residency	Years:	Months:	Years:	Months:	Years:	Months:	Years:	Months:
Resident in the UK from birth	Yes	No	Yes	No	Yes	No	Yes	No

	Applicant 1		Applicant 2		Applicant 3		Applicant 4	
Diplomatic Immunity	Yes	No	Yes	No	Yes	No	Yes	No
Marital Status								
If any applicant has been known by another name in the last 6 years, please provide full details (including title)								

Limited Company app only				
Company Name				
Role within the Company				
% Shareholding				

CONTACT DETAILS

	Applicant 1		Applicant 2	
Home Telephone Number				
Work Telephone Number				
Mobile Telephone Number				
Email Address				
Preferred method of contact				
	Applicant 3		Applicant 4	
Home Telephone Number				
Work Telephone Number				
Mobile Telephone Number				
Email Address				
Preferred method of contact				

Keeping your client informed

The Mortgage Lender and its group of companies would like to keep your client informed of products, services, and member offers that we consider relevant to them. We will not share their information with external companies for the purpose of marketing.

To confirm whether or not your client wishes to be contacted by a particular method, please select 'Yes' or 'No' in the boxes below:

	Applicant 1		Applicant 2		Applicant 3		Applicant 4	
Please contact by phone	Yes	No	Yes	No	Yes	No	Yes	No
Please contact by mail	Yes	No	Yes	No	Yes	No	Yes	No
Please contact by email	Yes	No	Yes	No	Yes	No	Yes	No
Please contact by SMS	Yes	No	Yes	No	Yes	No	Yes	No

CURRENT AND PREVIOUS ADDRESSES APP 1 & 2

		Applicant 1	Applicant 2
Current Address	Address Line 1		
	Address Line 2		
	County		
	Postcode		
	Length of time at this address	Years: Months:	Years: Months:
	Residential Status at this address (choose one)	Owner with Mortgage	Owner with Mortgage
		Owner without Mortgage	Owner without Mortgage
		Renting - Private Landlord	Renting - Private Landlord
		Renting - Local Authority/ Social Landlord	Renting - Local Authority/ Social Landlord
		Renting - Letting Agent	Renting - Letting Agent
		Living with Relatives	Living with Relatives
		Living with Friends	Living with Friends

Previous Address	Address Line 1		
	Address Line 2		
	County		
	Postcode		
	Length of time at this address	Years: Months:	Years: Months:
	Residential Status at this address (choose one)	Owner with Mortgage	Owner with Mortgage
		Owner without Mortgage	Owner without Mortgage
		Renting - Private Landlord	Renting - Private Landlord
		Renting - Local Authority/ Social Landlord	Renting - Local Authority/ Social Landlord
		Renting - Letting Agent	Renting - Letting Agent
		Living with Relatives	Living with Relatives
		Living with Friends	Living with Friends
Previous Address	Address Line 1		
	Address Line 2		
	County		
	Postcode		
	Length of time at this address	Years: Months:	Years: Months:
	Residential Status at this address (choose one)	Owner with Mortgage	Owner with Mortgage
		Owner without Mortgage	Owner without Mortgage
		Renting - Private Landlord	Renting - Private Landlord
		Renting - Local Authority/ Social Landlord	Renting - Local Authority/ Social Landlord
		Renting - Letting Agent	Renting - Letting Agent
		Living with Relatives	Living with Relatives
		Living with Friends	Living with Friends
Additional Address Information			

Additional Notes:

CURRENT AND PREVIOUS ADDRESSES APP 3 & 4

		Applicant 3	Applicant 4
Current Address	Address Line 1		
	Address Line 2		
	County		
	Postcode		
	Length of time at this address	Years: Months:	Years: Months:
	Residential Status at this address (choose one)	Owner with Mortgage	Owner with Mortgage
		Owner without Mortgage	Owner without Mortgage
		Renting - Private Landlord	Renting - Private Landlord
		Renting - Local Authority/ Social Landlord	Renting - Local Authority/ Social Landlord
		Renting - Letting Agent	Renting - Letting Agent
		Living with Relatives	Living with Relatives
		Living with Friends	Living with Friends

Previous Address	Address Line 1		
	Address Line 2		
	County		
	Postcode		
	Length of time at this address	Years: Months:	Years: Months:
	Residential Status at this address (choose one)	Owner with Mortgage	Owner with Mortgage
		Owner without Mortgage	Owner without Mortgage
		Renting - Private Landlord	Renting - Private Landlord
		Renting - Local Authority/ Social Landlord	Renting - Local Authority/ Social Landlord
		Renting - Letting Agent	Renting - Letting Agent
		Living with Relatives	Living with Relatives
		Living with Friends	Living with Friends
Previous Address	Address Line 1		
	Address Line 2		
	County		
	Postcode		
	Length of time at this address	Years: Months:	Years: Months:
	Residential Status at this address (choose one)	Owner with Mortgage	Owner with Mortgage
		Owner without Mortgage	Owner without Mortgage
		Renting - Private Landlord	Renting - Private Landlord
		Renting - Local Authority/ Social Landlord	Renting - Local Authority/ Social Landlord
		Renting - Letting Agent	Renting - Letting Agent
		Living with Relatives	Living with Relatives
		Living with Friends	Living with Friends
Additional Address Information			

Additional Notes:

VULNERABILITIES

There are many circumstances that mean customers would like us to support them differently today, in the future, or on an ongoing basis. If they share this information with us, we'll take the time to understand their needs and work with you and them to support those needs.

We will also use the information provided to help us develop our products and support options to help improve outcomes for all our customers. No data which will identify your client will be used in these circumstances.

Characteristics of vulnerability disclosed will not be used to determine whether or not a loan can be granted.

Does the applicant have any vulnerable characteristics that may require additional support from The Mortgage Lender?	Yes	No	Prefer not to say
Does the applicant consent to disclosing this vulnerable characteristic to The Mortgage Lender?	Yes	No	
Details			

SPECIAL REQUIREMENTS

Does the applicant require printed communication in a different format?	Yes	No	
Please select required format, if applicable	Braille	Audio	Large Print

EMPLOYMENT

	Applicant 1		Applicant 2		Applicant 3		Applicant 4	
Employed Occupation & Income								
Is the applicant a Basic rate tax payer only?	Yes	No	Yes	No	Yes	No	Yes	No
Full-time?	Yes	No	Yes	No	Yes	No	Yes	No
Occupation								
Start date of employment (mm/yy)	/		/		/		/	
Basic salary	£		£		£		£	
Overtime	£		£		£		£	
Commission	£		£		£		£	
Bonus	£		£		£		£	
Car Allowance	£		£		£		£	
Other Allowances	£		£		£		£	
Does the applicant have any deductions from their salary?								
Student Loan	£		£		£		£	
Pension	£		£		£		£	
Other Deductions	£		£		£		£	

Secondary Income (Employed)								
Full-time?	Yes	No	Yes	No	Yes	No	Yes	No
Occupation								
Start date of employment (mm/yy)	/		/		/		/	
Basic salary	£		£		£		£	
Overtime	£		£		£		£	
Commission	£		£		£		£	
Bonus	£		£		£		£	
Car Allowance	£		£		£		£	
Other Allowances	£		£		£		£	
Does the applicant have any deductions from their salary?								
Student Loan	£		£		£		£	
Pension	£		£		£		£	
Other Deductions	£		£		£		£	

Secondary Income (Contract)				
Employment Status				
More than 25% share owner or Partner with less than 4 Partners in the firm?				
Full-time?				
Fixed-contract?				
Has contract been previously renewed?				
Will contract be renewed or has alternative been secured?				

Primary Self-Employment - please provide your confirmed income for at least 1 years (please provide 2 years of confirmed income if available)				
Ownership Type				
Occupation				
Industry				
Date Commenced Trading (mm/yy)				
Percentage of Business Owned	%	%	%	%
SA302 Income OR Directors Salary"	£	£	£	£
Year Ending (mm/yy)	/	/	/	/
Share of profit before tax				
Year Ending (mm/yy)	/	/	/	/

Secondary Self-Employment - please provide your confirmed income for at least 1 years (please provide 2 years of confirmed income if available)				
Ownership Type				
Occupation				
Industry				
Date Commenced Trading (mm/yy)				
Percentage of Business Owned	%	%	%	%
SA302 Income OR Directors Salary"	£	£	£	£
Year Ending (mm/yy)	/	/	/	/
Share of profit before tax				
Year Ending (mm/yy)	/	/	/	/

OTHER SOURCES OF INCOME

	Applicant 1	Applicant 2	Applicant 3	Applicant 4
Investment	£	£	£	£
Dividends/Drawings	£	£	£	£
Pension (Private)	£	£	£	£
Pension (Company)	£	£	£	£
Pension (State)	£	£	£	£
Maintenance	£	£	£	£
Other	£	£	£	£

INCOME CHANGES

	Applicant 1	Applicant 2	Applicant 3	Applicant 4
Do the applicants foresee any changes in the level of their income or expenditure which may affect their ability to meet mortgage repayments?				
If yes, please provide details				

Current Employment Contact Details	Applicant 1	Applicant 2
Company Name		
Address 1		
Address 2		
Address 3		
Postcode		
Telephone Number		
Employed by a family member?	Yes	No

Current Employment Contact Details	Applicant 3	Applicant 4
Company Name		
Address 1		
Address 2		
Address 3		
Postcode		
Telephone Number		
Employed by a family member?	Yes	No

Self-Employment Contact Details	Applicant 1		Applicant 2	
Company Name				
Telephone Number				
Address Line 1				
Address Line 2				
Address Line 3				
Postcode				
Accountant used to prepare accounts?	Yes	No	Yes	No
Accountant Company				
Accountant Contact Name				
Accountant Qualification				
How long has the Accountant acted for the applicant?	Years	Months	Years	Months
Accountant Address				
Address Line 1				
Address Line 2				
Address Line 3				
Postcode				

Self-Employment Contact Details	Applicant 3		Applicant 4	
Company Name				
Telephone Number				
Address Line 1				
Address Line 2				
Address Line 3				
Postcode				
Accountant used to prepare accounts?	Yes	No	Yes	No
Accountant Company				
Accountant Contact Name				
Accountant Qualification				
How long have the accountants acted for the applicant (years)?	Years	Months	Years	Months
Accountant Address				
Address Line 1				
Address Line 2				
Address Line 3				
Postcode				

COMMITMENTS

Credit Commitments for joint applicants – if mortgages or other commitments are shared the information should be given only once			
Monthly Rental Commitment (if applicable)	£		£
Current Residential Mortgages			
To be redeemed on completion	Yes	No	Yes No
Reasons for not redeeming on completion			
Property to be let	Yes	No	Yes No
Property Unencumbered	Yes	No	Yes
Other (provide details)			
Monthly residential mortgage repayment	£		
Residential mortgage balance outstanding	£		
Estimated value of current residential property	£		
Current mortgage lender			
Account number			
Mortgage & Secured Loan History			
Does the applicant have any other Mortgages or Secured Loans (not BTL)?	Yes		No
Outstanding Balance (for each loan)	£		
Monthly Payment (for each loan)	£		
End Date (for each loan)			
Repay on Completion	Yes		No

Store/Credit Cards								
Applicant	Card Provider	Last 4 digits of card number	Balance	To be repaid on completion?		Sources of funds for repayment		
			£	Yes	No			
			£	Yes	No			
			£	Yes	No			
Loan & Hire Purchase								
Applicant	Lender	Account No	Balance	Monthly Payments	End Date (mm/yy)	To be repaid on completion?		Sources of funds for repayment
			£		/	Yes	No	
			£		/	Yes	No	
			£		/	Yes	No	
Mail Order accounts								
Applicant	Lender	Account No	Balance	Monthly Payments	End Date (mm/yy)	To be repaid on completion?		Sources of funds for repayment
			£		/	Yes	No	
			£		/	Yes	No	
			£		/	Yes	No	
Debt management plans								
Applicant	Lender	Account No	Balance	Monthly Payments	End Date (mm/yy)	To be repaid on completion?		Sources of funds for repayment
			£		/	Yes	No	
			£		/	Yes	No	
			£		/	Yes	No	
Other commitments (non-lifestyle)								
	Applicant 1				Applicant 2			
Commitment type	Monthly payment		End date (mm/yy)		Monthly payment		End date (mm/yy)	
Maintenance/Alimony	£		/		£		/	
School Fees	£		/		£		/	
Child Care	£		/		£		/	
Court Fines	£		/		£		/	
Ground Rent Charges	£		/		£		/	

BTL PORTFOLIO

	Applicant 1	Applicant 2	Applicant 3	Applicant 4
Does the applicant own any investment/buy-to-let properties?				
Total number of properties				
Estimated value of portfolio	£	£	£	£
Total outstanding balance of mortgages	£	£	£	£
Total monthly portfolio rental income	£	£	£	£
Total monthly portfolio mortgage payments	£	£	£	£
Is the portfolio managed by an agent on the applicant's behalf?	Yes No	Yes No	Yes No	Yes No

HOUSEHOLD EXPENDITURE

	Applicant 1	Applicant 2	Applicant 3	Applicant 4
Household details for all Applicants				
Number of Households				
Dependants for all applications				
Number of non-applicant dependants				
Child dependants aged under 5				
Child dependants aged 5 to 18				

PROPERTY DETAILS

Property Address					
Address Line 1					
Address Line 2					
Address Line 3					
County					
Postcode					
Property Description					
House	Bungalow	Flat	Studio Flat	Maisonette	Other
Property Type					
Detached	Semi-detached	End Terraced	Mid Terraced	Back to Back	Other
Is property a new build?		Yes		No	
Year of construction					
Certificate Type (if less than 10 years old)					
NHBC	Zurich Municipal	Building Life Plan Scheme	Premier Guarantee	Architects Certificate	No Warranty
Other					
Rooms					
No. of Bedrooms		No. of Bathrooms		No. of Kitchens	
Tenure					
Freehold	Leasehold		Commonhold	Heritable	
Years remaining on lease (if applicable)					

Type of Sale (purchase only)						
Private	Purchase from Local Authority	Purchase from Housing Association	Purchase at Auction	Purchase from Landlord as Tenant	Purchase from Builder	Purchase from Relative
Number of storeys in building (Flats/Apartments)						
Floor number of flat (Flats/Apartments)						
Does property have a lift?			Yes		No	
Is the property connected to or above a commercial property? (If yes, please provide details)			Yes	Details		No
Is any of the property to be used for commercial purposes? (If yes, for what type of business?)			Yes	Details		No
Standard construction?			Yes	Details		No
Is the property ex-social housing?			Yes		No	
Does the property include more than three acres of land?			Yes		No	
What is the occupancy type?			Standard		HMO	
			Multi-Unit Block		Holiday & Short-term Let	
How many units are in the Multi-Unit Block? (if applicable)						
Is the property currently let?			Yes		No	
EPC Rating						

PROPERTY ACCESS

Arrangements for Property Access	
Provide details for the valuer to gain access to inspect the property:	
Contact Name	
Contact Type (Applicant, Builder, Vendor)	
Telephone Number	
Email address	
Any additional access information	

CONVICTIONS

	Applicant 1		Applicant 2		Applicant 3		Applicant 4	
Do the applicants have any criminal convictions other than those which are spent under the Rehabilitation of Offenders Act 1974 (or equivalent), or any pending prosecutions relation to any aspect of dishonesty, such as theft, robbery, fraud, or arson; which may have bearing on your future employment or likely conduct of the mortgage?	Yes	No	Yes	No	Yes	No	Yes	No

SOLICITOR DETAILS

Does the applicant wish to use The Mortgage Lender appointed solicitor? If no, please provide the applicant's solicitor details below.	Yes	No
Solicitor's Firm Name		
Solicitor's Name		
Address Line 1		
Address Line 2		
Postcode		
Contact Telephone Number		
Fax Number		
Email Address		
DX Number		

BANK DETAILS

Customer Direct Debit Details	
Direct Debit declaration accepted?	
Bank Sort Code:	
Account Number:	
Account Holder Name:	
Bank Name:	
Bank Address:	
Address Line 1	
Address Line 2	
Address Line 3	
Post Code	

FEES

TML Fees		
Added or Deducted from Loan?		
Completion Fee	Added	Deducted
Telegraphic Transfer Fee	Added	Deducted

Other Fees				
Fee Description	Fee Amount	How Payable	When Payable	Refundable Amount

ADDITIONAL NOTES

A large empty rectangular box with a thin black border, intended for additional notes.

**THANKS
FOR YOUR TIME.**

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